

# NATIONAL UNITED UNIVERSITY

## Regulations for International Student Admissions

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Article 1 The Regulations for International Student Admissions (hereinafter referred to as the “Regulations”) are hereby established pursuant to Article VI of the Regulations Regarding International Students Undertaking Studies in Taiwan formulated by the Ministry of Education.

Article 2 Applicant of foreign nationality who has never held Republic of China citizenship and who meets the following requirements is eligible to apply for admission to the National United University (hereinafter referred to as “NUU”) pursuant to the Regulations:

1. Has never studied in Taiwan as an overseas Chinese student.
2. Has not, at the time of their application, accepted admission by placement from the University Entrance Committee for Overseas Chinese Students pursuant to the Regulations Regarding Study and Counseling Assistance for Overseas Chinese Students in Taiwan.

Applicant of foreign nationality who meets the following requirements and who has recently lived overseas for over six consecutive years is also eligible to apply for admission pursuant to the Regulations:

1. Holds Republic of China citizenship and has never held a household registration at the time of their application.
2. Has previously held Republic of China citizenship and whose Republic of China citizenship has been annulled by the Ministry of the Interior for over eight years at

the time of their application.

3. The preceding two subparagraphs shall meet the requirements stipulated in Subparagraphs A and B of the previous paragraph.

Pursuant to the Education Cooperation Framework Agreement, foreign citizen who is recommended for studies in Taiwan by a foreign government, organization, or academic institution and who has never held a household registration in Taiwan shall not be subject to the regulations of Paragraphs 1 and 2 of this Article upon approval of the Ministry of Education.

The six-year and eight-year time periods as stated in Paragraph 2 of this Article above shall be calculated with the date of the first day of the semester (February 1 or August 1) as the end date.

The term “overseas” as stated in Paragraph 2 of this Article refers to countries and regions outside of China, Hong Kong, and Macau; and the term “consecutive” denotes that international students may not stay in Taiwan for longer than a total of 120 days per calendar year. Applicant who has lived overseas for over six consecutive years but whose first and last years of the six consecutive years do not fall neatly with calendar years, the condition “not staying in Taiwan for longer than a total of 120 days per calendar year” is used as the evaluation criterion. However, applicant who meets the following requirements and who is able to provide the required proofs shall not be subject to this regulation; the duration of their stay in Taiwan shall not be calculated as consecutive time living overseas:

1. Applicant who has undertaken studies at an Overseas Youth Vocational Training Workshop hosted by the government authorities responsible for overseas community affairs or a Vocational Training Workshop recognized by the Ministry of Education
2. Applicant who has undertaken studies for a total time of less than two years at a collegiate Mandarin Chinese Language Center authorized by the Ministry of Education to accept international students.
3. Applicant who has been an exchange student for a total time of less than two years
4. Applicant who has taken an internship authorized by the competent national authorities for business purposes for a total time of less than two years.

Applicant of both foreign and Republic of China citizenship who filed for an annulment of Republic of China citizenship before amendments were made to the Regulations Regarding International Students Undertaking Studies in Taiwan on February 1, 2011 shall not be subject to the regulations listed in the Paragraph 2 of this Article, and shall be eligible to apply for admission pursuant to the original regulations.

Article 3 Applicant who holds both foreign citizenship and permanent resident status in Hong Kong or Macau, who has never held a household registration in Taiwan, and who has lived in Hong Kong, Macau, or overseas for over six consecutive years is eligible to apply for admission pursuant to the Regulations.

The term “consecutive” as stated in Paragraph 1 of this Article denotes that the applicant has not stayed in Taiwan for longer than a total of 120 days per calendar year. However,

applicant who meets any of the requirements and is able to provide the required proofs as specified in Article II, Paragraph 5, Subparagraphs A to D shall not be subject to this regulation; the duration of their stay in Taiwan shall not be calculated as consecutive time living overseas.

Applicant who has held both Chinese and foreign citizenship, who has never held a household registration in Taiwan, and who has lived overseas for over six consecutive years at the time of their application is eligible to apply for admission pursuant to the Regulations.

The term “consecutive” as stated in Paragraph 3 of this Article denotes that the applicant has not stayed in Taiwan for longer than a total of 120 days per calendar year. However, applicant who meets any of the requirements and is able to provide the required proofs as specified in Article II, Paragraph 5, Subparagraphs A to D shall not be subject to this regulation; the duration of their stay in Taiwan shall not be calculated as consecutive time living overseas.

The six-year time period as stated in Paragraphs 1 and 3 of this Article above shall be calculated with the date of the first day of the semester (February 1 or August 1) as the end date.

The term “overseas” as stated in Paragraphs 1 to 4 of this Article refers to the same regions as denoted in Article II, Paragraph 5.

Article 4 International student who applies to study in Taiwan pursuant to Articles II and III can only do so once. Once they are in Taiwan and are furthering their education in Taiwan, their admissions methods shall be identical to those of a domestic student. The exceptions are listed as follows:

1. Applicant who is applying for an NUU master’s program or above after completing their applied program. When this occurs, relevant NUU regulations will be in effect.
2. International student who applies to study at or below the bachelor’s level and who has stayed in Taiwan for less than one year may reapply to study in Taiwan if they withdraw from their study or if they lose their student status. They may reapply only once.

International student who is expelled or loses their student status due to misconduct, poor academic grades, conviction for a criminal offense, or violating NUU regulations are not allowed to reapply in accordance with the regulation stipulated in the preceding paragraph. Violator will be expelled or have their admissions qualification revoked if verified, and shall not have the right to appeal.

Article 5 Mandarin Chinese is the main instructional language at NUU. Applicants applying to enroll in departments/programs that require Mandarin proficiency or non-EMI departments/programs must be able to 1) prove that their Mandarin proficiency is equivalent to Level A2 or above on the Test of Chinese as a Foreign Language (TOCFL) or the Common European Framework of Reference (CEFR) for the Chinese language or 2) provide a diploma proving graduation as a Chinese language major or from a department/program taught primarily in Mandarin. If applying to a department/program

that requires English proficiency, the applicant's proficiency must be equivalent to CEFR B1 or above. Proficiency in any other language shall be evaluated by NUU's colleges, departments, and degree programs during the initial application review process.

Article 6 NUU shall formulate publicly-available international student recruitment regulations approved by the Ministry of Education prior to publishing admissions prospectus for international students detailing enrollment methods, admissions qualification review procedures, recruiting departments/programs and their instructional language, language proficiency requirements, years of study, admissions quotas, application eligibility, financial requirements, tuition and fee collection and refund criteria, scholarship/grant information, and any other pertinent information. After the latest admissions prospectus is published on the NUU website, applicants may submit an application in person or via email. The promotion of international student admissions at NUU shall be carried out via the University's website, the Study in Taiwan website, and overseas education fairs. Such promotional activity and the University's student recruitment and application processing shall not be entrusted to other institutions or non-NUU organizations.

Apart from promotions and assisting students with the necessary procedures required for study in Taiwan, NUU may not entrust matters concerning international student recruitment to non-NUU institutions, juristic persons, organizations, or individuals. The University shall also regularly check to ensure that international students are not being charged exorbitant fees or entered into loan schemes by an entrusted entity, and that no other legal violations have been committed. If deemed necessary, NUU may also check with prospective international students applying for enrollment.

For the recruitment of international students either by NUU or through entrusted entities (non-NUU institutions, juristic persons, organizations, or individuals), the information provided shall be consistent with NUU's recruitment regulations, admissions information, and other rules and regulations set forth.

Article 7 International student applying for admission to NUU shall follow the regulations stated in the admissions handbook and submit their application together with the following documents to the Office of Academic Affairs before the deadline. International student who qualifies through the review process shall be granted admission to NUU.

The required documents are as follows:

1. Two copies of the application form (with two-inch headshots without a hat or head covering attached)
2. Academic credentials:
  - 1) Credentials received from academic institutions of the People's Republic of China shall be recognized in accordance with the regulations governing academic credential assessment and recognition of the People's Republic of China.
  - 2) Credentials received from academic institutions of Hong Kong or Macau shall be recognized in accordance with the regulations governing academic credentials assessment and recognition of Hong Kong and Macau, respectively.
  - 3) Credentials received from other regions:
    - a) Credentials received from overseas Taiwanese academic institutions in China

or other foreign regions are equivalent to domestic credentials of the same level.

b) Credentials received from regions excluding those referred to in Clauses 1 and 2 shall be subject to the Regulations Governing the Assessment and Recognition of Foreign Academic Records by Institutions of Higher Education; however, credentials received from overseas or international branches of foreign academic institutions in China shall be notarized by the Public Notary Office of the People's Republic of China and verified by an institution established or appointed by the Executive Yuan.

3. A financial statement showing the applicant's financial ability to study in Taiwan (a minimum of 3,200 USD or 100,000 TWD is required), or proof of a full scholarship provided by the government, NUU, or a non-governmental organization.

4. Any other documents required by the college, department, or degree program.

If any of the documents specified in the preceding paragraphs have not been authenticated by a Taiwanese diplomatic mission, or by an agency established or designated by the Executive Yuan, or by a private organization commissioned by the Executive Yuan, and if NUU has any doubts about the authenticity of the aforesaid documents, NUU may request authentication by an overseas agency. If any doubts regarding the authenticity of documents that have already been authenticated are raised, NUU may request examination of the documents. International student who submits any certificate or document as part of their application for admission to an educational institution that is found to be forged, fabricated, or altered in any way shall have their enrollment eligibility revoked. If the student has already registered and begun classes, their registration as a current student shall be cancelled and they shall not be awarded any certification whatsoever for their academic undertakings. If any such circumstances are first discovered after a student has already graduated, the educational institution shall revoke the former student's eligibility to graduate and shall require any degree already awarded to be returned, and shall rescind it.

Admissions letters sent to students granted admission to NUU shall include, in both Chinese and English, the full name of the international student, the program they are applying for, the degree they are pursuing, the instructional language of said program, the academic year of their admission, the starting date of the semester, the tuition and fee collection and refund criteria, scholarship/grant information, and other pertinent information, so as to ensure that international students fully understand their rights and responsibilities as students in Taiwan. Such information may also be provided in the student's native language.

Article 8 International student who has completed a bachelor's (or higher) degree in Taiwan and who applies for admission to a master's (or higher) degree program may submit copies of their graduation certificate from a university or tertiary college in Taiwan together with a transcript for each year of their studies and apply pursuant to the provisions of Article VII. They shall not be subject to the regulations of Article VII, Paragraph 2, Section 2.

International student who has graduated from a private elementary or secondary school

for international residents in Taiwan, or from a bilingual division (program) affiliated with a domestic senior secondary school, or from a program teaching a foreign curriculum that is offered by a division of a domestic private school may submit copies of their graduation certificate and transcripts for each year and apply for admission pursuant to the regulations of Article VII. They shall not be subject to the regulations of Article IV, Paragraph 1 or those of Article VII, Paragraph 2, Section 2.

Article 9 The review process for the admission of international students to NUU is as follows:

1. All applications shall be collected by the Admission Section of the Office of Academic Affairs and sent to the appropriate colleges, departments, and degree programs for initial review. Colleges, departments, and degree programs may require applicants to take assessment tests for professional subjects or proficiency in Mandarin Chinese.
2. Colleges, departments, and degree programs receiving applications shall submit meeting minutes, application forms, et3. to the Admission Section of the Office of Academic Affairs before the deadline for international student recruitment in order for the International Student Recruitment Committee to start the second review.
3. The NUU International Student Recruitment Committee shall organize a meeting before the deadline for student recruitment. Students shall be notified of admission after the results have been reviewed and ratified by the president.

Article 10 The recruitment of international students at NUU shall be carried out on a proportional basis, with the number of international students accepted for admission limited to 10% of the number of domestic students accepted by NUU (and approved by the Ministry of Education) in the previous academic year. The total number of students accepted shall include the number of international students accepted and shall be reported to the Ministry of Education for approval. Should the number of international students accepted for admission exceed 10% of the total quota of the previous academic year, NUU shall submit a plan to increase student numbers (including quality control strategies and complementary measures) to the Ministry of Education for approval. However, joint degree programs with foreign academic institutions authorized by the Ministry of Education shall not be subject to this regulation.

If the number of domestic students accepted for admission does not meet the admissions quota, NUU may replace the unfilled domestic student quota with international students on the condition that NUU reports this to the Ministry of Education and receives its approval.

The recruitment quota stated in Paragraph 1 of this Article does not include international students without full-time student status.

Article 11 International student is not permitted to apply for study in any recurrent or continuing education bachelor's degree program or in-service master's degree program, or any other program which is only taught in the evening or during holidays, at NUU. However, international student who already has legitimate resident status or who is undertaking a program approved on an individual case basis by the Ministry of Education shall not be subject to this restriction.

Article 12 Under the condition that regular teaching is not affected, colleges, departments, and degree programs of NUU may sign joint education agreements with foreign academic institutions and recruit foreign exchange students or part time students pursuant to the Regulations.

Article 13 International student with a bachelor's degree from a foreign academic institution (approved by the Ministry of Education) may apply for NUU master's programs as a part time student (non-degree student). Such applicant shall attach the same documents as those from degree students.

Article 14 International student may start in the first semester of the academic year if they are able to complete their registration before one-third of the first semester of the current academic year has passed; if the student's registration cannot be completed until after one-third of the semester has passed, the student shall start in the second semester or the following academic year unless otherwise stipulated by the Ministry of Education.

Article 15 Newly enrolled international student shall attach a copy of their medical and injury insurance with a validity period of **six months** starting from the day of their arrival in Taiwan. Current international student shall attach a copy of their medical and injury insurance or Taiwan National Health Insurance with a validity period covering their stay in Taiwan. International student without insurance shall pay a premium to NUU in order for the institution to take out a policy for the student.

If the insurance policies stated in this Article were issued overseas, they shall be notarized by Taiwanese diplomatic missions.

Article 16 International student unable to follow lectures due to inadequate Mandarin language proficiency may apply for suspension or readmission in accordance with relevant NUU regulations.

Article 17 International student shall follow regulations governing student status and assessment after admission.

NUU shall promptly record the admissions, transfers, suspensions, withdrawals, or any student status changes or losses of international students in the international student data management information system designated by the Ministry of Education.

Article 18 International student is required to pay tuition and fees in accordance with the following regulations:

1. International student who is recommended by Taiwanese diplomatic missions for studies in Taiwan, who is a recipient of the Ministry of Foreign Affairs Taiwan Scholarship Program, and who is a holder of an Alien Permanent Resident Certificate (APRC) shall be charged the same fee as domestic students.
2. International student admitted through a joint education agreement shall pay tuition and fees in accordance with the aforementioned agreement.
3. International student not included in the preceding Sections A and B shall pay tuition and fees in accordance with NUU regulations for international student tuition and fees, the standard of which shall not be lower than private institutions of the same level.

International student who has been admitted before amendments were made to the

Regulations Regarding International Students Undertaking Studies in Taiwan on February 1, 2011 shall pay tuition and fees in accordance with the original regulations.

NUU may allocate funds to establish scholarships for international students in order to encourage the enrollment of international students.

Article 19 International student who undertakes an internship with Ministry of Education approval after graduating from NUU may have their international student status extended for up to one year after graduation.

International student studying in Taiwan may apply for initial household or moving-in registration during the period of their studies. International student who acquires citizenship through naturalization or restoration shall lose their status as an international student and shall be dismissed<sup>4</sup>. However, international student who is admitted via the same methods as general domestic students, and international student who applies for naturalization and obtains the nationality of the Republic of China pursuant to Article 4, Paragraph 1, Subparagraphs 1–3 of the Nationality Act shall not be subject to this regulation.

Transfers of international students studying in colleges and universities in Taiwan are subject to the NUU Regulations for the Recruitment of Transfer Students; however international students who have been expelled due to misconduct, poor academic grades, or conviction for a criminal offense shall not be allowed to transfer to NUU.

Article 20 If NUU must set up special classes for international students because of international academic cooperation programs or other special needs, it shall establish relevant regulations according to the development scales and resource condition criteria for junior colleges or above and report them to the Ministry of Education for approval.

Article 21 The NUU Office of Academic Affairs shall be responsible for handling the admission applications of international students; the Office of Student Affairs shall be responsible for scholarship applications; and the International Affairs Section, Office of Research and Development shall be responsible for school publicity, student recruitment, exchange students, counseling, building connections, and hosting periodically international student-related counseling activities or campus internationalization activities every academic year, facilitating the exchanges and interactions between Taiwan's domestic students and international students.

Article 22 International student in violation of the Employment Service Act shall be handled pursuant to relevant regulations upon verification.

In cases where the international student is suspended, withdrawn, or changes or loses their student status, NUU shall notify the Bureau of Consular Affairs of the Ministry of Foreign Affairs, the National Immigration Agency service center in the area near NUU, and the Ministry of Education.

Article 23 For issues unaddressed in the Regulations, please refer to the Ministry of Education Regulations Regarding International Students Undertaking Studies in Taiwan and NUU's relevant regulations.

Article 24 The Regulations shall be implemented following approval at the NUU Recruitment Committee Meeting and approval by the Ministry of Education. The same procedure



shall be carried out when amendments are made.